



Minutes
Glendive Job Service Employers Committee
November 4, 2008
Carney Conference Room #2

MEMBERS PRESENT	Lee Boyles	Glendive Medical Center
	Pat Cunningham	Dawson Community College
	Jim Germann	Glendive Schools
	Nick Haag	MDU
	Sandi McGovern	Glendive Medical Center
	Kim Trangmoe	Glendive Chamber of Commerce
	MaryAnn Vester	Dawson Community College
	Bill Wade	Mid-Rivers Communications
	Tim Wall	Community First Bank
STAFF PRESENT	Darla Handran	Job Service
MEMBERS ABSENT	Cindy Berg	Eastern Montana Industries
GUESTS	Sandra Cargill	
	Peggy Iba	
CALL TO ORDER	12:15	Bill Wade, Chair
MINUTES	MCGOVERN/WALL Moved to accept as emailed	
TREASURER'S REPORT	October financials were submitted by Treasurer Tim Wall:	
	Beginning Balance:	<u>\$ 4,315.36</u>
	October Income: Interest	\$.03
	ENDING BALANCE	<u>\$ 4,315.39</u>
JOB SERVICE REPORT	No report.	

CORRESPONDENCE

A Thank You note was received from Peggy Iba.

The MSEC is offering two Scholarship opportunities for attendance at the annual conference: One to any active JSEC member, and one to any Micro Business (Montana-based business that has ten or fewer employees and less than \$500,000 in annual revenues). Names need to be submitted by November 30th. (Three names will be submitted for the drawing: Pat Cunningham, MaryAnn Vester and Cindy Berg.) It's not too late to submit your name for the drawing, just let Darla know. To get the word out, we will include

information in our upcoming newsletter to invite businesses to consider attending the annual conference AND put their name in for the attendee drawing. [Drawing deadline extended to January 1, 2009.]

NEWSLETTER

Suggestions for newsletter items include MT minimum wage increase in January, membership recruitment, tips on preventing shop lifting, Leadership Glendive, upcoming seminar information and MSEC Scholarship information. Please send your newsletter contributions to Darla dhandran@mt.gov or call 377-3314 ext 206.

OLD BUSINESS

LEADERSHIP GLENDIVE PROGRAM

This sub committee met the hour prior to the JSEC meeting. The application was finalized. It was decided that the program will be offered on the 2nd Wednesday of each month. September's session will include orientation and participant rules including cell phone usage and attendance. The committee is interested in developing a logo. Suggestions on a logo design are welcome. Calendar is as follows:

September - Tourism*
October - Education
November - Government
December - Transportation
January - Communications
February - Health/Social Services
March - Energy
April - Agriculture*
May - Graduation

*September & April topics may be switched, depending on what works better for those in Agriculture.

501 © 3 TAX EXEMPT STATUS, INCORPORATION, IRS

(Committee: Sandi McGovern, Pat Cunningham, Steve Olson) The Incorporation paperwork was submitted and approved. Our name on the paperwork inadvertently stated "Council" instead of "Committee". We will pursue a name change, as it needs to match our By-Laws and Exemption paperwork. The Application for Recognition of Exemption paperwork is coming along, slowly.

FALL SEMINAR

(Committee: Pat Cunningham, Lee Boyles, Kim Trangmoe, MaryAnn Vester) MaryAnn has been visiting with the State Security Officer about topic and speaker options for a seminar. So far, it looks like information being presented could include Information Security and Workplace security. ½ day in January. It was decided that a morning session on a Wednesday or Thursday is best. MaryAnn will see what dates in January work for the presenters. We would like to hold the seminar at DCC. The Sidney JSEC is interested in collaborating. More details to follow.

McGOVERN/WALL Motion to set the price for this seminar at \$20 per participant.

In other seminar/education business: Kim Trangmoe had a local business express concerns about shoplifting. Kim has requested information from Chief Michaels, and will ask the Sheriff's Office for

information as well. Kim/Chamber will pursue getting some Preventing Shoplifting information out to businesses.

MEMBERSHIP RECRUITMENT

Sue McPherson declined joining. Kim will visit with Shelley at True Value. Members should continue to invite guests, with the goal of adding to the membership.

NEW BUSINESS

JMG REPORT

Darla met with Sharon Lindquist recently to discuss the JSEC Scholarship to DCC and other ways in which the JSEC can contribute to the success of the program. At this early point in the year, Sharon does not know if she will have students pursuing post-secondary education at DCC. She appreciates the scholarship opportunity, and will know more after the 1st of the year.

Sharon is hoping JSEC will assist with putting together an employer panel. She would like it to focus on what the employer looks for when recruiting an employee, what jobs the business offers, what is expected of the employee in terms of dress, attitude, etc (soft skills!). Sharon said she wants to improve the quality of workers being sent out in the workforce. Sharon will contact Darla when she is ready to involve the JSEC.

BUSINESS ADVISORY COMMITTEE

Pat will provide information to members, prior to our December meeting, so that this agenda item can be discussed.

ANNOUNCEMENTS

- Don't forget to Vote today, then attend Mid-Rivers Customer Appreciation at the EPEC
- Zonta Friday & Saturday
- Community Concert Nov 8th
- Nov 12th the Capital Christmas Tree will come through Glendive
- Taste of the Holidays Nov 22nd
- Light Parade Nov 28
- Dec 5 & 6 Winter Bazaar
- Dec 6 Festival of Trees dinner at the Moose

ADJOURN 1:10 p.m.

NEXT MEETING **December 2nd at noon**
 Chamber Office (we'll bring in Subway)

- **Leadership Glendive meeting prior to the general JSEC meeting. Please attend!**